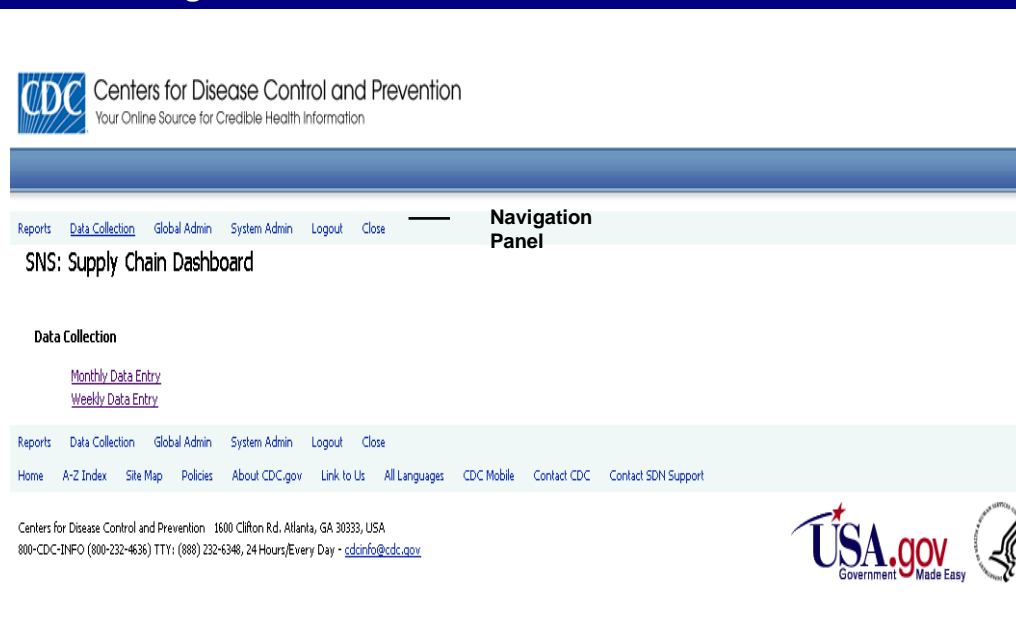


SNS Supply Chain Dashboard

Quick Reference for SNS (Weekly)

CIT Main Page



Navigation Panel



Entering SNS Weekly Data

The following instructions explain how to enter the quantity on-hand and available for deployment in the SNS and the estimated weekly prescriptions for antivirals.

1. Click [Data Collection](#) in the navigation panel and click [Weekly Data Entry](#).
2. In the **Provider** field, select **DSNS – SNS**.
3. In the **Date as of** field, specify the date (Wednesday only) for which you are entering data.

Do one of the following:

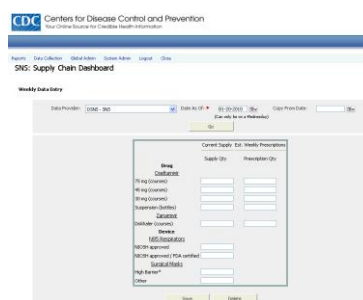
- Enter the date in mm-dd-yyyy format.
- Click in the field to display a calendar, and then select the date.
- Click on the calendar object to display a calendar, and then select the date.

4. In the **Copy From Date** field, specify the date you want to copy data from.

Do one of the following:

- Enter the date in mm-dd-yyyy format.
- Click in the field to display a calendar, and then select the date.
- Click on the calendar object to display a calendar, and then select the date.

5. Click the **Go** button. The form to enter the data displays. If you entered a date in the **Copy From Date** field, the date is displayed in the form.



6. For each countermeasure, enter the current supply in the **Supply Qty** field.
7. For each antiviral countermeasure, enter the estimated weekly prescriptions in the **Prescription Qty** field.
8. Click the **Save** button. The system saves the information you entered.
9. Click the **Close** button to exit the system.

Quick Tips

Logging in to CIT

1. Access Secure Data Network (SDN) at <http://sdn.cdc.gov> and type your challenge phrase.
2. The **SDN Activity Page** displays.
3. Select **SNS Supply Chain Dashboard**. The **Purpose and Confidentiality Statement** page displays.

Note: If you do not have a SDN digital certificate, contact the PHIN Helpdesk using the contact information in the next section of this Reference sheet.

Getting Help

Click [Help](#) on the navigation panel and then click [Online Help](#) to display the online help system.

Note: You may also access the Online Help system by clicking the [Need Help?](#) link at the top of each screen in the application.

- Contact the **PHIN Help Desk**
Phone: (800) 532-9929
Email: PHINTech@cdc.gov
Hours: M – F 8:00 A.M. – 8:00 P.M. Eastern Time

NOTE:

Weekly data represents the current available supply and reflects on-hand, available product that is not committed to customers. In addition, Distributors and Retailers can enter their order fill rating, which reflects their timeliness to fill orders. SNS users can enter the estimated weekly prescription totals.